

SOCIAL DUE DILIGENCE REPORT

April 2023

PAKISTAN: Punjab Intermediate Cities Improvement Investment Project, Up gradation of Punjab Local Government Academy (PLGA) Campus at Lalamusa

Prepared by Program Management Unit, Local Government and Community Development Department, Government of Punjab for the Asian Development Bank



**PROGRAM MANAGEMENT UNIT – PICIIP
(LG & CD DEPARTMENT)**



PROJECT NUMBER: LOAN 3562-PAK



**SOCIAL DUE DILIGENCE REPORT
Punjab Local Government Academy LALA MUSA**

APRIL 04, 2023

PREPARED BY SOCIAL SAFEGUARD TEAM OF PROJECT MANAGEMENT UNIT

**PUNJAB INTERMEDIATE CITIES IMPROVEMENT INVESTMENT PROJECT
LOCAL GOVERNMENT AND COMMUNITY DEVELOPMENT DEPARTMENT**

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CURRENCY EQUIVALENTS

(As of 08 April 2023)

Currency unit = Pakistani Rupee

(Rs) \$1.00 = Rs. 279.06

ABBREVIATIONS

ADB	Asian Development Bank
AP	Affected Person (AP)
DC	District Coordinator (also District LAC)
DDE	Deputy Director, Environmental and Social Cell (PMU)
DDR	Due Diligence Report (LAR)
DP	Displaced Person (DP)
EA	Executing Agency (PICIIP)
ESC	Environmental and Social Cell (PMU)
GRC	Grievance Redress Committee
GRM	Grievance Redress Mechanism
IA	Implementation Agency (PMU, PICIIP)
IP	Indigenous People
IPSA	Initial Poverty and Social Assessment
IR	Involuntary Resettlement
LAA	Land Acquisition Act, 1894 (amended to-date)
LAC	(District) Land Acquisition Collector (see also DC)
LAR	Land Acquisition and Resettlement (Impacts)
LARF	Land Acquisition and Resettlement Framework
LARP	Land Acquisition and Resettlement Plan
MIS	Management Information System
PD	Project Director (PICIIP)
PMU	Program Management Unit (PMU, PICIIP)
PPTA	Project Preparation Technical Assistance (Team of Consultants)
PICIIP	Punjab Intermediate Cities Improvement Investment Program (ADB LOAN 3562-PAK)
RFS	Resettlement Field Survey (Inventory of Assets, Census, Consultations)
SPS	Safeguard Policy Statement, 2009 (ADB)
TA	Technical Assistance (ADB Grant for Project Preparation)
TCM	Traffic Calming Measure/s

GLOSSARY

Displaced Household	All members of a subproject affected household residing under one roof and operating as a single economic unit, who are adversely affected by the Project or any of its components; may consist of a single nuclear family or an extended family group.
Displaced Persons	In the context of involuntary resettlement, displaced persons are those who are physically displaced (relocation, loss of

	residential land, or loss of shelter) and/or economically displaced (loss of land, assets, access to assets, income sources, or means of livelihoods) as a result of (I) involuntary acquisition of land, or (ii) involuntary restrictions on land use or on access to legally designated parks and protected areas.
Compensation	Payment in cash or in kind of the replacement cost of the acquired assets.
Cut-of-Date	The completion date of the census of project-displaced persons is usually considered the cut-off date. A cut-off date is normally established by the borrower government procedures that establishes the eligibility for receiving compensation and resettlement assistance by the project displaced persons. In the absence of such procedures, the borrower/client will establish a cut-off date for eligibility.
Encroachers/Squatters	People who have trespassed onto private/community land to which they are not authorized. If such people arrived before the entitlements cut-off date, they are eligible for compensation for any structures, crops or land improvements that they will lose.
Entitlement	Range of measures comprising compensation, income restoration, transfer assistance, income substitution, and relocation, which are due to displaced persons, depending on the nature of their losses, to restore their economic and social base.
Economic Displacement	Loss of land, assets, access to assets, income sources, or means of livelihood because of (i) involuntary acquisition of land, or (ii) involuntary restrictions on land use or on access to legally designated parks and protected areas.
ESC	Environment and Social Cell
Encroachers	Mean those people who extend their occupation beyond the lands they legally own, usually not entitled to compensation but sometimes provided with assistance if they are found vulnerable; they are, however, entitled to compensation for the loss of built-up structures, trees, crops and other assets.
Involuntary Resettlement	Land and/or asset loss, which results in a reduction of livelihood level. These losses have to be compensated for so that no person is worse off than they were before the loss of land and/or assets.
Physical displacement	Means relocation, loss of residential land, or loss of shelter a result of (i) involuntary acquisition of land, or (ii) involuntary restrictions or land use or on access to legally designated parks and protected areas.
Rehabilitation	Compensatory measures provided under the ADB Policy Framework on Involuntary Resettlement other than payment of the replacement cost of acquired assets.

Replacement Cost	The rate of compensation for acquired housing, land and other assets will be calculated at full replacement costs. The calculation of full replacement cost will be based on the following elements: (i) fair market value; (ii) transaction costs; (iii) interest accrued, (iv) transitional and restoration costs; and (v) other applicable payments, if any. In applying this method of valuation, depreciation of structures and assets should not be taken into account.
Resettlement Impact	The nature and value of livelihood loss caused by the acquisition of land and/or assets
Vulnerable Groups	Distinct group of people who may suffer disproportionately from resettlement effects. The policy defines vulnerable groups as households below the poverty line, the elderly, those without legal title to assets, landless, women, children and indigenous people.
Meaningful Consultation	It is a process that (i) begins early in the project preparation stage and is carried out on an ongoing basis throughout the project cycle; (ii) provides timely disclosure of relevant and adequate information that is understandable and readily accessible to affected people; (iii) is undertaken in an atmosphere free of intimidation or coercion; (iv) gender inclusive and responsive, and tailored to the needs of disadvantaged and vulnerable groups; and (v) enables the incorporation of all relevant views of affected people and other stakeholders into decision making, such as project design, mitigation measures, the sharing of development benefits and opportunities, and implementation issues.
Significant Impact	If 200 people or more will experience major impacts, which are defined as; (i) being physically displaced from housing, or (ii) losing 10 % or more of their productive assets or income generating activities.
Squatters	People who do not own the land but are possessing and using it for residential, commercial, agricultural or other economic purposes, and as such they usually not entitled to land compensation but sometimes provided with assistance if they are found vulnerable; they are, however, entitled to compensation for the loss of built-up structures, trees, crops and other assets.
Carriageway	A carriageway or roadway consists of a width of road on which a vehicle is not restricted by any physical barriers or separation to move laterally. A carriageway generally consists of a number of traffic lanes together with any associated shoulder, but may be a sole lane in width.

Construction limit	The maximum extent of the area in which the contractor may work.
Corridor of impact	This is the area that is likely to be physically affected by the construction, including locations adjacent to the actual construction that may be affected by noise, vibration, etc.
Formation width	It is the sum of widths of carriageway, shoulders and median strips if provided. In case of embankments, it is measured as the top width. Whereas in cutting, it is the bottom width of cutting from which side drains are excluded.
Irish Crossing	Irish crossing also known as causeway or low water crossing provides a bridge when water flow is low. Under high flow conditions, water runs over the roadway and precludes vehicular traffic.
Pavement width	Generally understood to be the width of the carriageway, but may include the shoulders if these are sealed. Pavement width means the actual paved surface measured between the faces of curbs of street. It is the portion of street available for vehicular traffic.
Right of Way	Right of way is the legal right, established by usage or grant, to pass along a specific route through grounds or property belonging to another, or a path or thoroughfare subject to such a right.
Surface Dressing	Surface dressing comprises a thin film of binder, generally bitumen or tar, which is sprayed onto the road surface and then covered with a layer of stone chippings. The thin film of binder acts as a waterproofing seal preventing the entry of surface water into the road structure. The stone chippings protect this film of binder from damage by vehicle tires, and form a durable, skid-resistant and dust-free wearing surface. In some circumstances the process may be repeated to provide double or triple layers of chippings.
Water Bound Macadam	The roads having its wearing surface consisting of clean, crushed aggregates, mechanically interlocked by rolling and bound together with a filler material and water, laid on a prepared base course

EXECUTIVE SUMMARY

1. This Social Due Diligence Report (SDDR) has been prepared by the Social Safeguard team of PICIIP for the Package number PICIIP-15 PLGA Lala Musa, Up gradation of Punjab Local Government Academy (PLGA) Campus at Lalamusa city proposed by the Government of Punjab and to be financed by the Asian Development Bank (ADB). Civil works for this project will involve rehabilitation and upgradation of eight building/blocks. The Local Government and Community Development Department (LG&CD), Punjab is the project executing agency (EA). The project management unit (PMU), headed by the Project Director under LG&CDD) is the implementing authority responsible for the day-to-day management of the project, whereas the ocal Government & Community Development Department (LG&CDD) will be responsible for operation and maintenance of the subproject
2. The Punjab Local Government Academy (PLGA) was established in 1953 as the Village Agriculture and Industrial Development Training Institute for providing training to multipurpose base-level workers of the then Villa-AID (V-AID) program, such as Development Officers, Supervisors, and V-AID Workers. The Institute was upgraded to Punjab Local Government Academy in 2001. Since then, it has continued to train the staff of the Urban and Rural Wings of Punjab's Local Government and Community Development department.
3. Field visit for due diligence was conducted from 5th September 2022 to 27th January 2023 by the Social Safeguard Unit team of PICIIP with the assistance of Design Consultant. The primary objective of the due diligence was to identify and assess whether the academy rehabilitation/Up gradation work would entail any land acquisition or resettlement (LAR) impacts and in particular to (a) verify if there are involuntary resettlement risks or impacts of the proposed civil works; (b) determine if there are feasible technical/engineering solutions to avoid such risks or impacts; (c) confirm whether a land acquisition and resettlement plan (LARP) or a resettlement plan (RP) will be required or not, and further to ensure in case the RP is required it has to comply with the Project i) LARF (approved by ADB in 2017),ii) ADB's Safeguard Policy Statement 2009 (SPS) and iii) applicable national/provincial laws and regulations.
4. The project team reviewed the civil works designs which includes rehabilitation and upgradation of eight building/blocks. Extensive field investigations and consultations with all the stakeholder were also conducted. The due diligence performed by the team confirmed that (i) the proposed upgradation work of the academy will be executed on the land owned by Local Government & Community Development Department (LG&CDD), Government of Punjab; and (ii) detailed designs have been completed by the design consultant JERS and reviewed by the technical scrutiny committee under chairmanship of chief LG&CDD Board and PICIIP Engineering team, based on the technical and social team findings in the light of ADB guidelines, there is no land acquisition or resettlement is expected in the eight building blocks proposed for upgradation of academy. As per ADB Involuntary Resettlement screening checklist, all the eight buildings proposed for upgradation are classified as category "C" for involuntary resettlement (IR) and for indigenous peoples (IP).
5. A total of five (05) Consultation sessions were conducted. Consultation sessions were conducted in the post induction training course for beneficiaries/ officers of Local Government services Punjab at Punjab Local Government Academy,

LalaMusa. Photographic view of the consultations along with attendance sheets are attached as **Annex D**.

6. The provincial Local Government and Community Development is the project Executing Agency while the City Implementing Unit (CIU) is the project implementation agency. CIU will manage the project's day-to-day implementation, approval of project design, contract management and technical input of engineering design through MC and city government. The overall coordination will be provided by Project Management Unit (PMU) at Lahore (headed by the Project Director) in addition to recruitment of consultant, contract signing and preparation of key reports. Since the sub project is C for IR though the social safeguard based at PMU will be handling/resolving if any complaints reported during rehabilitation
7. The SDDR team based on the findings of the Due Diligence work makes the following conclusions and recommendations:
 - i- The Punjab Local Government Academy (PLGA) at Lala Musa involves the Upgradation (in terms of furnishing and training materials) of eight (08) building/blocks based on 41 acres;
 - ii- All the 8 components for the sub project have been socially screened by the social team for i) involuntary resettlement ii) relocation iii) economic loss as per the donor SPS 2009 policy. The social team confirmed that the PLGA land is owned by Punjab provincial Government, in the proposed sub project there is no requirement for additional land and all the upgradations there is sufficient land available, moreover there is sufficient area available for upgradation of the roads and to complete the construction works; and
 - iii- The project does not have any impacts on informal users or non-titled holders even no third-party user is involved here.
 - iv- The entire subproject has no land and resettlement (LAR) impacts hence the project is classified as IR category C. So, the RP is not required for this sub project but SDDR and agreed design measures require internal monitoring on a quarterly basis, moreover during the sub project execution the project social team will report for any unanticipated impacts and will advise on the document required
 - v- For Indigenous Peoples Policy, it is concluded that the proposed subproject (PLGA) falls in IP category "C" as described in SPS 2009., the peoples of the area do not recognize themselves as indigenous people or communities. Hence, IP policy is not triggered in PLGA. So, an Indigenous plan is not required for this project.
8. The SDDR team based on the study findings makes the following recommendations for implementation before any construction activities commence:
 - i- The contractor must exercise strict adherence with construction and protect all private structures and will report any damages which will have an impacts or damages.
 - ii- PMU through PMC need to monitor the construction work and design measures agreed in this SDDR and issue quarterly compliance monitoring reports to ADB.

- iii- In case any other structures located with the existing academy may get damaged during construction work these must be addressed in accordance with LARF and SPS and an implementable Resettlement Plan will be prepared if required and construction will not commence in impact areas until RP is implemented and all DPs are fully compensated and validated in quarterly monitoring report.
- iv- Establish a grievance redress mechanism before award of construction contract to receive and facilitate the resolution of the DP's concerns.
- v- PIU and PMC need to engage a well experienced resettlement/monitoring specialist for monitoring of SDDR and construction and reporting to ADB on a quarterly basis.
- vi- Though there are no DPs but existing GRM under PMU will be accessible to the locals including the residents of project area to facilitate them in the resolution of their complaints

1 INTRODUCTION

9. This Social Due Diligence Report (SDDR) has been prepared by the Social Safeguard team of Punjab Intermediate Cities Improvement Investment Program (PICIIP) for the Package number PICIIP-15 PLGA Lala Musa i.e. Up gradation of Punjab Local Government Academy Campus at Lala Musa city proposed by the Government of Punjab and financed by the Asian Development Bank (ADB). Civil works for this project will involve rehabilitation of eight building blocks. The total area of this campus is 328 Kanal (41 acres). The useable area is 7 acres (17 % of total area). The Procurement Plan of PICIIP is attached as **Annex-A**. The Local Government and Community Development Department (LG&CD), Punjab will be the project executing agency (EA). The project management unit (PMU), will be the implementing authority and responsible for the day-to-day management of the project. Local Government & Community Development Department (LG&CDD) will be responsible for operation and maintenance.
10. The PLGA was established in 1953 as the Village Agriculture and Industrial Development Training Institute to train multipurpose base-level workers of the then Villa-AID (V-AID) program, such as Development Officers, Supervisors, and V-AID Workers. The Institute was upgraded to Punjab Local Government Academy in 2001. Since then, it has continued to train the staff of the Urban and Rural Wings of Punjab's Local Government and Community Development department.
11. PLGA is currently housed in two types of buildings (old and new). The older buildings were constructed in 1953 and renovated in 2001 under the devolution grant. Since then, no funds have been invested in maintaining the buildings; therefore, they require repair, maintenance, and furnishing to keep them functional. Two new buildings have been constructed under the Annual Development Program ADP scheme approved budget of Rs.136.895 million. These buildings require furnishing and training materials.
12. The older building has two adjoining admin blocks, one academic block, and two hostels. Admin blocks have 17 rooms, including the director's office, faculty offices, and admin and finance staff offices. The academic block consists of two training rooms having the capacity to accommodate 25 participants each and two activity/FGD rooms. There is one Auditorium for 80 people and one library with 5,000 books and some journals. There are separate hostel facilities for men and women. Hostel one is called the Abubakar hostel, which has 44 rooms, including 39 rooms for accommodation. There is one dining hall with a capacity of 70 people, two common rooms with AC & LEDs for 20 people, second common room for 20 people with a TV, table tennis & carom board. It also has a lawn and a badminton court. Hostel two is the Fatima Jinnah women's hostel and has six bedrooms with attached baths, a kitchen, and a dining hall. The academy has a mosque for 80 people. In terms of staff accommodation, there are PLGA staff residential quarters, but they are not in good condition. There are no supplies or utilities and civic amenities.
13. The new buildings have an academic block and a female hostel. The academic block is called the Haider academic block and consists of a training center, research and development center, and e-library and IT center. Details are mentioned below:

- **Training Center:** A total of 13 rooms consisting of 4 training rooms, 4 Activity/ FGD rooms, 1 for 5 Training Assistants & RP, 1 Admin room, 1 Reception Area, 1 Kitchen, and 1 Store.
- **R&D center:** 3 Research rooms and 1 Hall.
- **E-Library and IT center:** 1 Librarian room, 1 IT in-charge room, one small reading hall, and one main hall for E-Library and IT Lab.

14. The Ayesha lady's hostel has 34 rooms with 68 residential facilities. Twenty-nine rooms are for accommodation, of which ten have three beds, and 19 have a 2-bed capacity. In addition, it has a common room, mess, kitchen, multipurpose hall, gym, and reception area.

15. There are no computers or laptops for trainers; support staff use desktops for their routine work. There is one computer Library/Digital Library with 25 desktops provided by GIZ. An internet facility is available for staff and partly for trainees. Two outdated multimedia and LEDs are available in the training room. One video conferencing system is available in the director's office. There is no such equipment available in Auditorium or hostels.

16. There are no vehicles for staff and instructors nor any transport facility for trainees for field visits.

17. The inadequate infrastructure creates issues in conducting training for more than 40 participants simultaneously. There is a great need for modernization and upgrading of facilities in the academy.

18. The details of the List of proposed works for Upgradation of PLGA Academy, LalaMusa are provided in table 1-1.

Table 1-1: List of proposed works for Upgradation of PLGA Academy, LalaMusa

S. #	Equipmen t	Admi n Block	Oma r Admi n	Usm an Acc Block	Haid er Acc Block	Abu-Baka r Hostel	Fati ma Jinna h Hostel	Ayes ha Exec. Hoste l	Mosq ue	Othe rs	Tot al
1	LED Screen	1	1	4	40	44	5	34	-	-	129
2	Laptops	6	-	10	9	-	-	-	-	-	25
3	Computer s with ups	3	-	-	52	-	-	-	-	-	55
4	Printers	6	6	-	9	-	-	-	-	-	21
5	Photocopi ers	2	1	-	2	-	-	-	-	-	5
6	Multimedia	-	-	2	2	-	-	-	-	-	4
7	Sound System	-	-	2	6	-	-	-	-	-	8
8	Inverter ACs	6	8	10	42	34	4	37	4	-	145
9	Refrigerat ors / Freezer	1	1	-	1	3	1	3	-	-	10
10	Stove / Cooking Range	-	1	-	1	4	1	4	-	-	11
11	Microwave s	1	1	-	1	3	1	3	-	-	10
12	Dispenser s	1	2	4	8	4	1	5	-	-	25
13	Pedistal Fan / Ceiling Fans (56")	-	-	-	70	49	2	54	5	-	180
14	Washing Machine	-	-	-	-	2	-	2	-	-	4
15	Fire Extinguish ers	5	3	8	9	10	1	10	-	-	46
16	Fire Blankets	5	3	8	3	5	1	5	-	-	30
17	Transform er (640 KVA) with installation	1	-	-	-	-	-	-	-	-	1
18	Solar (on-Grid + hybrid)	2		1	4	2	-	2	1	-	12
19	Vehicles for academy	12	-	-	-	-	-	-	-	-	12

1.1 Project Description

19. The PLGA Lalamusa is located in Lalamusa having geographic coordinates 32°43'5.40"N and 73°56'28.75"E, With an area of 328 Kanal (41 acres). The useable area is 7 acres (17 % of total area). The PLGA was established at 1953. Minor repairs & Maintenance done through Local Government funding in 2001. The land is owned by the Local Government Board, LG&CD Department, Government of the Punjab. The geographical location is attached as figure 1.

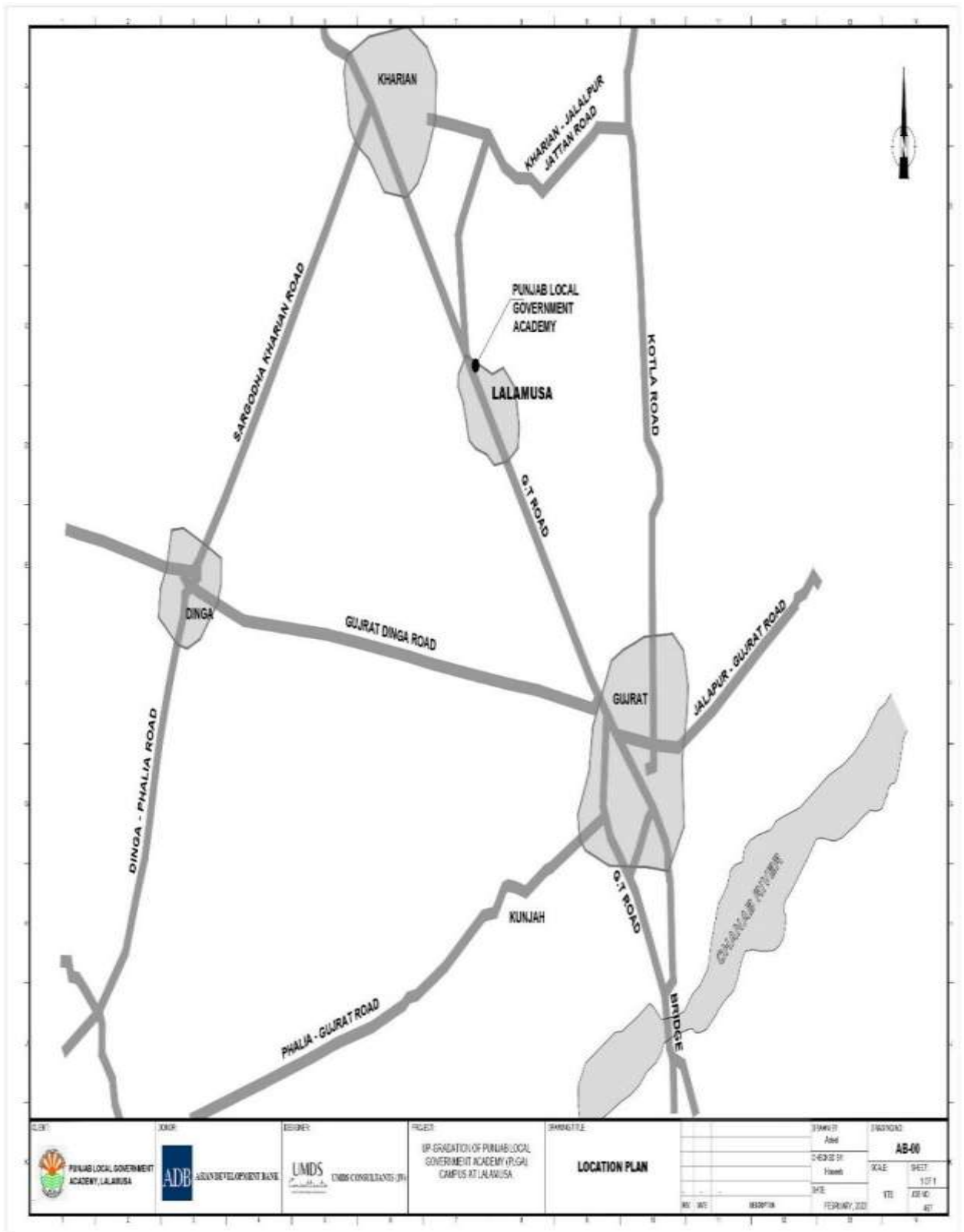


Figure 1 Location Map of the PLGA Proposed for ACADEMY

20. There are eight building blocks which are proposed for upgradation. Punjab Local Government Training Academy has been established in a way which is technically viable, economically feasible, socially acceptable, with state-of-the-art structure, creating welcoming environment for Client and government officials. For better performance of the academy, it is recognized that there is serious need to upgrade its existing facilities to convert it into a state-of-the-art training institute. PLGA requires funding support to upgrade its existing facilities and also setup new facilities to manage capacity building programs for all tiers of the local government and community development department. Academy has various facilities such as training halls, syndicate room, conference hall, library, hostel facilities, and residencies for officers but all of them requires major repairs and basic facilities.

1.2 Project Objective

21. After promulgation of PLGA Act 2019, training is mandatory for all officers and servants of local governments. Further, heads, conveners and councilors shall cover training requirements for improved performance. PLGA at Lalamusa will cater training of LG&CDD employees of BS-16 and above. PLGA at Lalamusa will cater training of LG&CDD employees of BS-16 and above.

22. Municipal Corporation, Committee under LG&CDD have assets having value of billions of Rupees. Lack of technical skills and knowledge of those workers of MC's who carryout operational activities to run tube-wells, disposal, Waste collection machinery and others, is resulting huge financial losses & wastage of cost. Mostly, the Departments opt for crisis maintenance instead of routine and preventive maintenance. One of the main reasons of this is lack in capacity development activities of staff.

23. The objectives for Up gradation of Punjab Local Govt. Academy, Lalamusa are:

- To prepare adequate Space to conduct capacity building programs, seminars, conference and workshops for professional knowledge sharing and capacity building of officers of Local Government.
- To functionalize the office facility for officers from local Government and Local Government Board and elected officials.
- Interaction with international organizations for academic excellence and professional training needs of officers.
- Development of Staff Training curriculum and to build a connection between different stake holders.
- To develop labs for introduction of new short professional courses especially related to smart city components and machinery.
- To provide the necessary furniture, Electrical, IT and other Equipment for efficient use of Training Academy.

1.3 Need of SDDR

24. Field visit for due diligence was conducted from 5th September 2022 to 27th January 2023 by the Social Safeguard Unit team of PICIIP with assistance of the Design Consultants. The primary objective of the due diligence was to identify and assess whether the road improvement/rehabilitation/Up gradation work would entail any land acquisition or resettlement (LAR) impacts and in particular to fulfill the following objectives such as;

- i. Verify if there are involuntary resettlement risks or impacts attached due to the proposed civil works;
- ii. Determine if there are feasible technical/engineering solutions to avoid such risks or impacts;
- iii. Confirm whether a land acquisition and resettlement plan (LARP) or a resettlement plan (RP) needs to be prepared; and
- iv. Prepare LARP or RP (if required) in accordance with the ADB's Safeguard Policy Statement 2009 (SPS) and applicable national/provincial laws and regulations.

25. The following sections of this report describes the details of upgradation of Punjab Local Government Academy (PLGA) campus at Lala Musa city, methodology used to identify the impacts and the key findings. The annexes provide details for each building blocks proposed for upgradation of Punjab Local Government Academy at Lala Musa, details of existing ownership of the Academy, a list of people consulted.

2 APPROACH AND METHODOLOGY

2.1 Methodology

26. In order to achieve this objective, the social team followed the following methodology undertaking the social due diligence of the proposed/selected subprojects.
27. Review of available project documents, concept paper of PICIIP, PAM, detailed design, prepared by the Urban Mobility & Design Consultant (UMDS), land ownership records.
28. Multiple field site visits were conducted to confirm whether the design adequately addressed the LAR issues and measures and steps including alternatives were considered to avoid or minimize the impacts. The collected data was processed according to separate category of the indicators for analysis purposes. All analyzed data was tabulated for interpretation and deriving conclusions and recommendations.
29. Series of consultations and meetings were also held with all the project stakeholders, including ADB (project officer, coordinators, international project specific experts and safeguard unit), Local Government Board, project technical & steering committees, District Administration, revenue officials, Tehsil Municipal Administration, project beneficiaries, UMDS, and internal meetings within the PMU on LAR impacts and sought their views and clarifications on the project design, gaps and the safeguard options to address the potential impacts.

2.2 Approach

30. The following approach was adopted for conducting due diligence to define the LAR impacts of the propose road projects:
 - Review of available information including SPS 2009, project design, cross-sections and design parameters;
 - Field visits along with the design team to identify and assess the project impacts;
 - Public consultations with communities living in the project area to seek their views on the project and to discuss probable project impacts and mitigation measures;
 - Review of design with the design consultants and PMU and try to reduce the adverse impacts at maximum level;
 - Field visits was carried out to verify whether the new design adequately addressed the issues or not; and
 - Repeat the last two steps if required.
31. Public consultations included meetings, interviews and focus group discussions (FGDs) with the local community and other stakeholders were carried out during the field visit. These were done in accordance with the IR policy requirements of the ADB's SPS 2009 and are discussed further in the next section. Stakeholder consultations were also held with the Program Director (PD) and the Design Consultants.

3 FINDING OF SDDR

32. Key findings of this Social Due Diligence Report are presented below:

3.1 Project Design

33. The project involves upgradation of eight building/blocks with an estimated total area of 41 acres. The useable area is 7 acres (17 % of total area). The PLGA was established at 1953. Minor repairs & Maintenance done through Local Government funding in 2001. Based on the final design information existing buildings/blocks will be upgraded only. However, block wise scope of the project is summarized and discussed in Annex-F.

3.2 Socio Economic Profile of the Subproject:

34. The population of Gujrat District is 2756289 as per the 2017 census. The male population is 1334775 and the female population is 1421295. Among the surveyed households, the male population is reported less 48.43 (%) compared to the female population 51.57 (%). The average household's size is 6.20 persons which reveals the dominance of the extended family system in the project area.

3.3 Scope of Land Acquisition and Resettlement (LAR)

3.3.2 Involuntary Resettlement (IR) Screening and Categorization

35. As per ADB's SPS 2009, the LAR impacts are considered significant if 200 or more persons experience major impacts that are physically displaced from housing and lose 10% or more of their income-generating resources. As far Upgradation of Punjab Local Government Academy Campus at LalaMusa is concerned, there will be no physical dislocation from housing or lose 10% or more of their assets or income-generating resources. Hence, no LAR impacts are involved in the sub-project. Based on the final design of IR screening and categorization, the subproject falls in IR category C. Please refer to **Annex-C** to check the IR screening checklist.

3.3.3 Indigenous Peoples Category

36. The team carefully reviewed the project documents, held meetings with the project staff and consultants with the local communities to determine any presence of IPs communities. It was found that the entire population is mainstream Punjabis and are considered as part of the general community and do not have any distinct cultural and social institutions. The package is categorized as "C" for IP impacts and no Indigenous People Plan is required. Please refer to **Annex-C** to check the IP screening checklist.

37. After the social screening, following categorization of the sub-project (Up gradation of Punjab Local Government Academy (PLGA) Campus at Lalamusa) is recommended **Table3-1**.

Table 3-1: Social Categorization of PICIIP-PACKAGE-15- up gradation of Punjab local government academy (PLGA) campus at Lala Musa

Sr. No.	Name of the Buildings/Blocks proposed for Upgradation	Social Categorization	
		Involuntary Resettlement	Indigenous Peoples

1.	All Building Blocks proposed for Upgradation of PLGA, LalaMusa	Category "C"	Category "C"
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38. There are no LAR impacts involved in rehabilitation of this sub project both for involuntary resettlement (IR) and Indigenous Peoples (IPs). The filled social screening and categorization forms used to evaluate the category of sub-project are attached as **Annex- C**.

3.4 Institutional Arrangement

39. Project Management Unit (PMU) has been established for implementation of Punjab Intermediate Cities Improvement and Investment Program (PICIIP). The provincial Local Government and Community Development (LG & CD) has kept all the required institutional arrangements on board for addressing the land acquisition and resettlement requirements. The provincial Local Government and Community Development is the project Executing Agency while the City Implementing Unit (CIU) is the project implementation agency. CIU will manage the project's day-to-day implementation, approval of project design, contract management and technical input of engineering design through MC and city government. The overall coordination will be provided by Project Management Unit (PMU) at Lahore (headed by the Project Director) in addition to recruitment of consultant, contract signing and preparation of key reports. The Social safeguard team under the PMU is already in place to manage handling/resolving any complaints or grievances of during rehabilitation for any damage on other stakeholders. The figure 3.1 below elaborates the details of the institutional arrangements of PMU and figure 3.2 provides the institutional setup at CIU level.

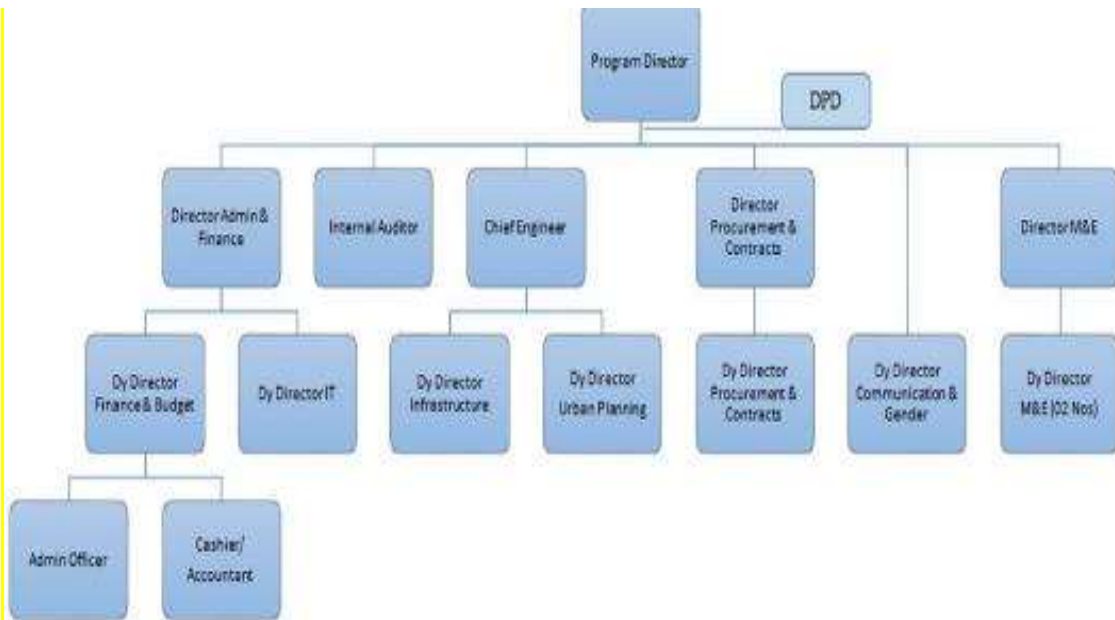


Figure 2 Organogram of the PMU PICIIP

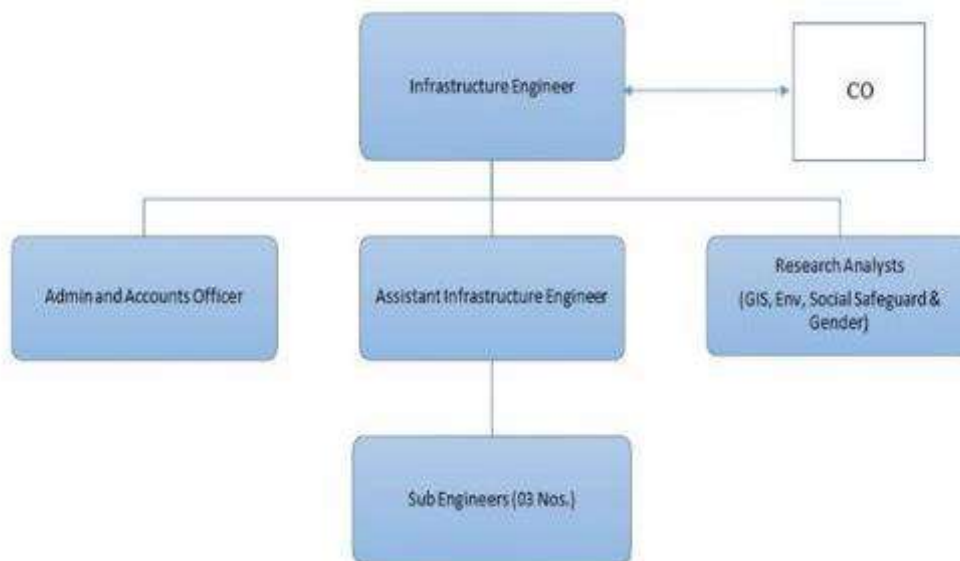


Figure 3 Organogram of CIU PICIIP

3.5 Grievance Redress Mechanism

40. A grievance redress mechanism is already in place since May 5, 2020 (Notification of GRC attached as Annex-C). It is three tiers' structures, i) Grievance Redress Committee at Field Level, ii) Grievance Redress Committee at Worthy Commissioner Office Level and iii) Grievance Redress Committee at PMU and Local Government & Community Development Department Level). The GRM is a gender responsive, culturally appropriate, and readily accessible to the stakeholders at no cost and without retribution. All these complaints will be recorded in complaint register place in

the respective CIU office, the complainants will be informed through formal notices and community meetings to appear in GRC proceedings. The meetings of the GRC will be held regularly.

41. The rehabilitation and improvement work in terms of formation widths or construction limits and the corridor of impact (COI) will be limited to the existing land owned by Government of the Punjab. Therefore, no additional land will be required under this project. As per social survey of these proposed area, there is no resettlement issue or any structure is being affected. The ownership documents from the concerned department are attached as **Annex-B**.

3.6 INFORMATION DISCLOSURE AND CONSULTATION

3.6.1 Scope of Consultations

42. A total of five (05) Consultation sessions were conducted. Consultation sessions were conducted in the post induction training course for beneficiaries/ officers of Local Government services Punjab at Punjab Local Government Academy, LalaMusa. Photographic view of the consultations along with attendance sheets are attached as **Annex D**.

Table 3-2: Consultation details with the APs of Punjab Local Government Academy, LalaMusa

Sr. No.	No. of Participants	Type of Activity	Venue	Date
1.	12	FGD	Punjab Local Government Academy, LalaMusa	05-09-2022 to 30-09-2022
2.	10	FGD	Punjab Local Government Academy, LalaMusa	03-10-2022 to 28-10-2022
3.	12	FGD	Punjab Local Government Academy, LalaMusa	14-11-2022 to 18-11-2022
4.	13	FGD	Punjab Local Government Academy, LalaMusa	19-12-2022 to 30-12-2022
5.	14	FGD	Punjab Local Government Academy, LalaMusa	16-01-2023 to 27-01-2023

3.7 General Response

43. The meeting participants were aware of the proposed upgradation of the PLGA, Lala Musa. The present projects were enthusiastically welcomed during all the FGDs, due to existing poor conditions of the building, because PLGA is viewed as an hub of trainings for Preparation of a lot of motivated, proactive, dedicated, disciplined and competent public servants through high quality training, focusing appropriate attitudes, skills, knowledge and behavior for better municipal service delivery.

44. The persons who participated in individual meetings and FGD includes Director (PLGA), Deputy Director (PLGA), Assistant Director (PLGA), Municipal officer (services), Municipal officers (infrastructure), Development officers (Infrastructure & services) and Assistant Engineer (building). The officers welcomed the proposed upgradation of PLGA and showed their commitment to extend cooperation and support for the successful and timely completion of the projects. Local government officers are direct beneficiaries of the PLGA.

45. During the consultations, participants were requested to identify their concerns for the proposed upgradation. Any suggestions or measures that can address

potential pitfalls and enhance project benefits. They were of the view that PLGA requires funding support to upgrade its existing facilities and also set up new facilities to manage capacity-building programs for all tiers of the local government and community development department. Academy has various facilities such as training halls, syndicate rooms, conference halls, library, hostel facilities, and residencies for officers, but all require repair and maintenance, and furnishing to keep them functional. The newly constructed buildings require furnishing and training equipment. In addition, two labs are proposed to be established in the academy to provide an on-the-job orientation of the practical work during the training. Major components proposed for the upgradation are mentioned below:

- Furniture
 - Air Conditioners
 - Computers/Laptops
 - Printers
 - Photocopiers
 - Fire Fighting system
 - Solar System
 - Security/Surveillance System
 - Generators
 - Road works
 - Boundary wall
 - Conference System
 - Electrical Appliances
 - Vehicles
 - Water Filtration Plant (RO 2000 ltr/hr)
 - Water Quality Testing Lab
46. Both male and female representatives suggested that good quality materials should be used during the upgradation of PLGA. They argue that proposed design should be planned based on the existing and future need and requirements of the academy. In this regard, participants urged for proper monitoring system of the civil works.
47. The Grievance Redress Mechanism that provides a mechanism for stakeholders to register their grievances regarding planned PLGA works. The contractors will follow the GRC to maintain a healthy dialogue and cooperation from stakeholders as and when required.
48. During construction stage contractors should be bound to employ the locals and this should be ensured by monitoring process. This is a practice in the bidding documents, which provide clauses designed to ensure that all civil works contractors comply with applicable labour laws; do not employ child labour or forced labour; and encourage the employment of the poor people.

3.8 Gender Issues

49. Based on the outcomes of detailed consultations with local females, according to their suggestions a few interventions have been identified that can be incorporated in the existing project design to enhance project benefits (gym, day care center and indoor sports activities etc) for women and especially for female tourists. Concerted efforts must be made to include women in the project implementation team. Also demands to upgrade the security system of the female hostels.

3.9 Unanticipated Impacts

50. The PMU Resettlement team and Project Management Consultant (PSC) will identify any unanticipated safeguards (LAR) impacts during the implementation of the project. If any such impacts are found, these will be addressed according to approved LARF and ADB's SPS policy 2009.

51. The details of the main findings of the Due Diligence are attached as **Annex-E**. No encroachments have been found over the subproject of Upgradation of PLGA at LalaMusa.

4 CONCLUSIONS AND RECOMMENDATIONS

4.1 Conclusions

52. The SDDR team based on the findings of the Due Diligence work makes the following conclusions and recommendations:

1. The Punjab Local Government Academy (PLGA) at LalaMusa involves the Upgradation (in terms of furnishing and training materials) of eight (08) building/blocks based on 41 acres;
2. Each of the building (08) sections has been examined individually for likely IR impacts, and categorized and dealt with according to ADB social safeguards policy, as provided in SPS 2009. The proposed project is clear of encroachments and there is sufficient area available for upgradation of the roads and to complete the construction works; and
3. The project does not have any impacts on informal users or non-titled holders even no third party user is involved here.
4. The entire subproject have no LAR impacts hence the project is classified as IR category C. So, RP is not required for this project but SDDR and agreed design measures require internal monitoring on a quarterly basis.
5. For Indigenous Peoples Policy, it is concluded that the proposed subproject (PLGA) falls in IP category "C" as described in SPS 2009. More specifically, the peoples of the area do not recognize themselves as indigenous people or communities. Hence, IP policy is not triggered in PLGA. So, an Indigenous plan is not required for this project.

4.2 Recommendations

53. The SDDR team based on the study findings makes the following recommendations for implementation before any construction activities commence:

1. The contractor must exercise strict adherence with construction and protect all private structures and report other stakeholders impacts of damages if any during rehabilitation
2. PMU through PMC need to monitor the construction work and design measures agreed in this SDDR and issue quarterly compliance monitoring reports to ADB.
3. In case other stakeholders' structures may get damaged during rehabilitation the impact will be reported and will trigger the project LARF and SPS
4. The project will establish a grievance redress mechanism before award of construction and the register will be placed at contractor camp office and PIU office
5. PIU and PMC will engage a well experienced resettlement/monitoring specialist for monitoring of SDDR and construction and reporting to ADB on a quarterly basis.
6. The GRM will be accessible to the locals including the residents of project area to facilitate them in the resolution of their complaints.

ANNEXES

Annex A Package Wise Details of the PICIIP Subprojects

PROCUREMENT PLAN

Basic Data

Project Name: Punjab Intermediate Cities Improvement Investment Project		Approval Number: 3562
Project Number: 46526-007		Executing Agency: Local Government and Community Development Department, Government of Punjab
Country: Pakistan		Implementing Agency: N/A
Project Financing Amount: US\$ 250,000,000 ADB Financing: US\$ 200,000,000 Cofinancing (ADB Administered): Non-ADB Financing: US\$ 50,000,000		Project Closing Date: 30 June 2024
Date of First Procurement Plan: 19 September 2017		Date of this Procurement Plan: 4 April 2022, Version 9
Advance Contracting: No	Related to COVID-19 response efforts: No	Use of e-procurement (e-GP): Yes (http://picip.gop.pk).

A. Methods, Thresholds, Review and 18-Month Procurement Plan

1. Procurement and Consulting Methods and Thresholds

Except as the Asian Development Bank (ADB) may otherwise agree, the following process thresholds shall apply to procurement of goods and works.

Procurement of Goods and Works		
Method	Threshold	Comments
International Competitive Bidding for Goods	US\$ 2,000,000 and Above	Prior.
National Competitive Bidding for Goods	Between US\$ 100,000 and US\$ 1,999,999	The first NCB is subject to prior review, thereafter post review.
Shopping for Goods	Up to US\$ 99,999	The first RFQ is subject to prior review, thereafter post review.
International Competitive Bidding for Works	US\$ 15,000,000 and Above	Prior ADB standard bidding document, Post-qualification.
National Competitive Bidding for Works	Between US\$ 100,000 and US\$ 14,999,999	The first NCB is subject to prior review, thereafter post review.
Shopping for Works	Up to US\$ 99,999	The first RFQ is subject to prior review, thereafter post review.

Consulting Services	
Method	Comments
Quality- and Cost-Based Selection for Consulting Firm	90:10; and 80:20 weightage. Prior. ADB standard request for proposal.
Quality-Based Selection for Consulting Firm	Prior. ADB standard request for proposal.
Consultant's Qualification Selection for Consulting Firm	Prior. ADB standard request for proposal.
Least-Cost Selection for Consulting Firm	Prior. ADB standard request for proposal.
Fixed Budget Selection for Consulting Firm	TBD
Individual Consultant Selection for Individual Consultant	Prior. Posted in the consultant management system.

2. Goods and Works Contracts Estimated to Cost \$1 Million or More

The following table lists goods and works contracts for which the procurement activity is either ongoing or


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expected to commence within the next 18 months.

Package Number	General Description	Estimated Value	Procurement Method	Review (Prior/ Post)	Bidding Procedure	Advertisement Date (quarter/year)	Comments
PICIP-15-PLGA Lala Musa	Upgradation of Punjab Local Government Academy (PLGA) campus at Lala Musa	2,000,000.00	NCB	Post	152E	Q4 / 2021	Prequalification of Bidders: N Domestic Preference Applicable: N Bidding Document: Small Works e-GP: No Covid-19 Response? No
PICIP-27- Parking Sheds	Civil Works for Parking Sheds at Sahiwal and Sialkot including Construction of boundary wall and gate, surveillance and security system, guard / driver and equipment, office building and allied works at Sahiwal and Sialkot	1,400,000.00	NCB	Post	152E	Q1 / 2021	Prequalification of Bidders: N Domestic Preference Applicable: N Bidding Document: Small Works e-GP: No Covid-19 Response? No

3. Consulting Services Contracts Estimated to Cost \$100,000 or More

The following table lists consulting services contracts for which the recruitment activity is either ongoing or expected to commence within the next 18 months.

Package Number	General Description	Estimated Value	Recruitment Method	Review (Prior/ Post)	Advertisement Date (quarter/year)	Type of Proposal	Comments
PICIP-Cons_01A	Individual Consultants	1,000,000.00	ICS	Prior	Q1 / 2020		Assignment: National Expertise: Project Management e-GP: No Covid-19 Response? No

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							Comments: Multiple contracts, adv Q1, Q2, and Q3
PICIP-Cons_07	Smart City Planning and Implementation Consultant (Firm)	1,500,000.00	DCBS	Prior	Q3 / 2021	FTP	Assignment: International Quality-Cost Ratio: 80:20 e-GP: No Covid-19 Response? No

4. Goods and Works Contracts Estimated to Cost Less than \$1 Million and Consulting Services Contracts Less than \$100,000 (Smaller Value Contracts)

The following table lists smaller-value goods, works and consulting services contracts for which the activity is either ongoing or expected to commence within the next 18 months.

Goods and Works								
Package Number	General Description	Estimated Value	Number of Contracts	Procurement Method	Review (Prior/ Post)	Bidding Procedure	Advertisement Date (quarter/year)	Comments
PICIP-24-PMU Establishment	General Office, IT Equipment, Furniture and Fixtures, Office Repair and Communication & Media Equipment	750,000.00	10	SHOPPING	Post		Q1 / 2021	e-GP: No Covid-19 Response? No Comments: Size of each contract amounts to \$100,000 or less
PICIP-25-Miscellaneous SWM & WSS Goods	Miscellaneous Goods for Water & Sanitation and SWM	150,000.00	3	SHOPPING	Prior		Q1 / 2021	e-GP: No Covid-19 Response? No Comments: Size of each contract amounts to \$100,000 or less

Consulting Services								
Package Number	General Description	Estimated Value	Number of Contracts	Recruitment Method	Review (Prior/ Post)	Advertisement Date (quarter/year)	Type of Proposal	Comments


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None

B. Indicative List of Packages Required Under the Project


The following table provides an indicative list of goods, works and consulting services contracts over the life of the project, other than those mentioned in previous sections (i.e., those expected beyond the current period).

Goods and Works							
Package Number	General Description	Estimated Value (cumulative)	Estimated Number of Contracts	Procurement Method	Review (Prior/Post)	Bidding Procedure	Comments
PICIP-04-Road Upgradation	Upgradation of existing roads, footpaths, signaling, green belts, open spaces, safe waste disposal, bus terminals and Parks in Sahiwal and Sialkot City	27,500,000.00	6	NCB	Post	1S2E	Prequalification of Bidders: N Domestic Preference Applicable: N Bidding Document: Small Works e-GP: No Covid-19 Response? No
	Lot 1: Roads, foot path, signaling	12,600,000.00					
	Lot 2: Greenbelts	2,000,000.00					
	Lot 3: Open spaces	1,000,000.00					
	Lot 4: Safe Waste Disposal	6,000,000.00					
	Lot 5: Bus Terminals	4,000,000.00					
	Lot 6: Parks	2,000,000.00					
PICIP-08-Water Meters	Supply of postpaid and pre-paid meters	2,000,000.00	1	ICB	Prior	1S2E	Prequalification of Bidders: N Domestic Preference Applicable: N Bidding Document: Goods e-GP: No


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							Covid-19 Response? No
PICiP-08B-Sahwal-WWTP	Construction of Treated Water Conveyance System for Wastewater Treatment Plant (WWTP) in North Zone, Sahwal	7,000,000.00	1	ICB	Prior	1S2E	Prequalification of Bidders: N Domestic Preference Applicable: N Bidding Document: Large Works e-GP: No Covid-19 Response? No
PICiP-22-Establishment of Smart City	Establishment of Smart City Intervention, AMIS, MIS, City Central Control Room, Municipal Complaint Management and Re-address System, development of dashboards for monitoring & evaluation	3,000,000.00	1	NCB	Prior	1S2E	Prequalification of Bidders: N Domestic Preference Applicable: N Bidding Document: Small Works e-GP: No Covid-19 Response? No
PICiP-23-Smart City Equipment	SMART City Equipment for Sialkot and Sahwal	3,000,000.00	1	ICB	Prior	1S1E	Prequalification of Bidders: N Domestic Preference Applicable: N Bidding Document: Goods e-GP: No Covid-19 Response? No

Consulting Services							
Package Number	General Description	Estimated Value	Number of Contracts	Recruitment Method	Review (Prior/ Post)	Type of Proposal	Comments
None							



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C. List of Awarded and On-going, and Completed Contracts

The following tables list the awarded and on-going contracts, and completed contracts.

1. Awarded and Ongoing Contracts

Goods and Works							
Package Number	General Description	Estimated Value	Awarded Contract Value	Procurement Method	Advertisement Date (quarter/year)	Date of AOB Approval of Contract Award	Comments
PICIP-02-SWM, Water and Sanitation Equipment	Solid Waste Management, Water & Sanitation Equipment	6,500,000.00	5,788,112.00	ICB	Q2 / 2019		PCSS 0005, 0006, and 0007
PICIP-14-P LGA Lahore	Construction of Punjab Local Government Academy at Lahore	13,000,000.00	11,999,132.00	NCB	Q2 / 2019	27-NOV-19	PCSS 0008
PICIP-08A-Sahiwal-W WTP	Construction of Wastewater Treatment Plant (WWTP) in North Zone Sahiwal	7,000,000.00	5,492,518.83	ICB	Q3 / 2020	16-NOV-21	PCSS 0035 e-GP: No
PICIP-12-Sialkot-WWT P	Construction of Wastewater Treatment Plant (WWTP) in North Zone, Sialkot	13,000,000.00	10,113,913.88	ICB	Q3 / 2020	11-NOV-21	PCSS 0034 e-GP: No
PICIP-03-Sahiwal-Water and Sanitation	Procurement of Water Supply and Sanitation: Water supply system, filtration plants, tubewells, OHRs and trunk main sewer, Effluent pumping Lot 1-North Zone (Water Supply) Water supply system, filtration plants, tubewells, OHRs, SCADA and allied works	14,200,000.00	12,977,109.08	NCB	Q3 / 2020	29-OCT-20	PCSS 0015 e-GP: No
PICIP-03-Sahiwal-Water and Sanitation	Procurement of Water Supply and Sanitation: Water supply system, filtration plants, tubewells, OHRs and trunk main sewer, Effluent pumping station and allied works	40,800,000.00	37,099,544.63	NCB	Q2 / 2020		PCSS 0014, 0022, and 0023 e-GP: No
PICIP-11-Sialkot-Water and Sanitation	Procurement of Works for Rehabilitation / Improvement of	50,500,000.00	40,147,974.45	NCB	Q2 / 2020		PCSS 0016, 0017, 0018, and 0026


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	Water Supply and Sewerage System in North Zone, Sialkot						e-GP: No
PIClIP-04A-Road Upgradation Sahiwal	Upgradation/Rehabilitation of existing roads, streets and pavements in Sahiwal	2,000,000.00	1,341,384.16	NCB	Q2 / 2021	26-NOV-21	PCSS 0039 e-GP: No
PIClIP-01-PUBLIC SPACES	Upgrading of Existing Parks in Sahiwal & Sialkot	5,500,000.00	2,982,522.00	NCB	Q2 / 2019		PCSS 0002 and 0003

Consulting Services							
Package Number	General Description	Estimated Value	Awarded Contract Value	Recruitment Method	Advertisement Date (quarter/year)	Date of ADB Approval of Contract Award	Comments
PIClIP-Cons_04	Audit and finance consultant	300,000.00	166,612.48	QCBS	Q4 / 2020	30-JUL-21	PCSS 0029 e-GP: No
PIClIP-Cons_05A	Capacity building of Local Government and Community Development Department	3,500,000.00	3,717,242.64	QCBS	Q4 / 2020	26-JUL-21	PCSS 0030 e-GP: No
PIClIP-Cons_02	Engineering, procurement, and construction management (EPCM) consultant	3,000,000.00	3,841,105.16	QCBS	Q3 / 2017	12-APR-18	PCSS 0001
PIClIP-Cons_03	Operational design and business model (OBBM) consultant	2,500,000.00	2,073,399.27	QCBS	Q2 / 2020	09-FEB-21	PCSS 0027 e-GP: No
PIClIP-Cons_05B	Urban Mobility (Preparation of land use plan, urban transport plan and urban mobility planning) Design and Supervisor Consultant (Firm)	3,000,000.00	2,865,426.08	QCBS	Q3 / 2020	24-MAR-21	PCSS 0025 e-GP: No

D. National Competitive Bidding

1. General


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The procedures to be followed for national competitive bidding shall be those set forth in the Public Procurement Rules 2004 [S. R. O. 432 (1)/2004] issued on the 9th June 2004 by the Public Procurement Regulatory Authority Ordinance 2002 (XXII of 2002) of the Islamic Republic of Pakistan with the clarifications and modifications described in the following paragraphs required for compliance with the provisions of the ADB Procurement Guidelines.

2. Registration

- (i) Bidding shall not be restricted to pre-registered firms and such registration shall not be a condition for participation in the bidding process.
- (ii) Where registration is required prior to award of contract, bidders: (i) shall be allowed a reasonable time to complete the registration process; and (ii) shall not be denied registration for reasons unrelated to their capability and resources to successfully perform the contract, which shall be verified through post-qualification.

3. Prequalification

Normally, post-qualification shall be used unless prequalification is explicitly provided for in the loan agreement/procurement plan. Irrespective of whether post qualification or prequalification is used, eligible bidders (both national and foreign) shall be allowed to participate.

4. Bidding Period

The minimum bidding period is twenty-eight (28) days prior to the deadline for the submission of bids.

5. Bidding Documents

Procuring entities shall use the applicable standard bidding documents for the procurement of goods, works and services acceptable to ADB.

6. Preferences

No domestic preference shall be given for domestic bidders and for domestically manufactured goods.

7. Advertising

Invitations to bid shall be advertised in at least one widely circulated national daily newspaper or freely accessible, nationally-known website allowing a minimum of twenty-eight (28) days for the preparation and submission of bids. NCB contracts estimated to cost \$500,000 or more for goods and related services and \$1,000,000 or more for civil works will be advertised on ADB's website via the posting of the Procurement Plan.

8. Bid Security

Where required, bid security shall be in the form of a bank guarantee from a reputable bank.

9. Bid Opening and Bid Evaluation

- (i) Bids shall be opened in public.
- (ii) Evaluation of bids shall be made in strict adherence to the criteria declared in the bidding documents and contracts shall be awarded to the lowest evaluated bidder.

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1. General

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Where required, bid security shall be in the form of a bank guarantee from a reputable bank.

9. Bid Opening and Bid Evaluation

- (i) Bids shall be opened in public.


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- (ii) Evaluation of bids shall be made in strict adherence to the criteria declared in the bidding documents and contracts shall be awarded to the lowest evaluated bidder.
- (iii) Bidders shall not be eliminated from detailed evaluation on the basis of minor, non-substantial deviations.
- (iv) No bidder shall be rejected on the basis of a comparison with the employer's estimate and budget ceiling without the ADB's prior concurrence.
- (v) A contract shall be awarded to the technically responsive bid that offers the lowest evaluated price and no negotiations shall be permitted.

10. Rejection of all Bids and Rebidding


Bids shall not be rejected and new bids solicited without the ADB's prior concurrence.

11. Participation by Government-owned enterprises

Government-owned enterprises in the Islamic Republic of Pakistan shall be eligible to participate as bidders only if they can establish that they are legally and financially autonomous, operate under commercial law and are not a dependent agency of the contracting authority. Furthermore, they will be subject to the same bid and performance security requirements as other bidders.

12. ADB Member Country Restrictions

Bidders must be nationals of member countries of ADB, and offered goods and services must be produced in and supplied from member countries of ADB.


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Annex B Ownership Status of PLGA at LalaMusa



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Annex C IR & IP Checklist

Indigenous Peoples Impact Categorization Form

A. Project Data

Country/ Project Title: Up gradation of Punjab Local Government Academy (PLGA) Campus at Lalamusa Under Punjab Intermediate Cities Improvement Investment Program (PICIIP)

Department/ Division: Local Government and Community Development Department, Punjab

Processing Stage: _____

Retroactive Financing: New Project:

Lending Modality: Project Loan Financial Intermediation Loan or Equity Investment
 Program Loan¹ Emergency Loan
 Sector Loan SDP Loan

Categorization Status: New Re-classification Previous Category

B. Identification of indigenous peoples in project area

Impact on indigenous peoples (IPs)/ ethnic minority (EM)	Not known	Yes	No	Remarks or identified problems, if any
Are there IPs or EM groups present in project locations?			✓	NOT APPLICABLE
Do they maintain distinctive customs or economic activities that may make them vulnerable to hardship?			✓	NOT APPLICABLE
Will the project restrict their economic and social activity and make them particularly vulnerable in the context of project?			✓	NOT APPLICABLE
Will the project change their socioeconomic and cultural integrity?			✓	NOT APPLICABLE
Will the project disrupt their community life?			✓	NOT APPLICABLE
Will the project positively affect their health, education, livelihood or social security status?			✓	NOT APPLICABLE
Will the project negatively affect their health, education, livelihood or social security status?			✓	NOT APPLICABLE
Will the project alter or undermine the recognition of their knowledge, preclude customary behaviors or undermine customary institutions?			✓	NOT APPLICABLE

In case no disruption of indigenous community life as a whole, will there be loss of housing, strip of land, crops, trees and other fixed assets owned or controlled by individual indigenous households?			✓	NOT APPLICABLE
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C. Anticipated project impacts on indigenous peoples: Not applicable, as there no IPs found in the project area.

Project activity and output	Anticipated positive effect	Anticipated negative effect
1. N/A		
2. N/A		
3. N/A		
4. N/A		

D. Decision on Categorization

After reviewing the answer above, the head Environment and Social Unit (ESU) agree that the project:

- Should be categorized as an A project, an Indigenous Peoples Development Plan (IPDP) is required or, for sector/FI projects, an Indigenous Peoples Development Framework (IPDF) is required
- Should be categorized as a B project, a specific action favorable to indigenous peoples/ethnic minority is required and addressed through a specific provision in RRP and in related plans such as a Resettlement Action Plan, a Gender Action Plan or a general Community Participatory Plan
- Should be categorized as a C project, no IPDP/IPDF or specific action required

Project Team Comments:

IPs or ethnic minorities are not found within construction limits of this project.

Signature
10/11/2022

Proposed by:

Reviewed by:

Program Director, PICHP

Social Safeguard Specialist, ADB

Date: 10-11-2022

Date:

Approved by ADB:

Date

Explanation of IP Impact Categorization

A. Summary of Categorization

The IP categorization depends on the nature and magnitude of the project's potential positive and negative impact on indigenous peoples, which may result from its location, the type and scale of the project, and sensitivity of indigenous peoples' issues.

- Category A - Indigenous Peoples Development Plan (IPDP) and/or Indigenous Peoples Development Framework (IPDF) is required
- Category B - Specific action is required, but not within the framework of an IPDP
- Category C - No impact

B. Definition of Categories

Category A

A proposed project is classified as Category A if it is likely to have significant positive or negative impacts on indigenous peoples. An Indigenous Peoples Development Plan (IPDP) and/or Indigenous Peoples Development Framework (IPDF) is required for Category A Project to avoid negative impacts and ensure appropriate benefits. The circumstances where an intervention is considered having a significant impact on indigenous peoples include:

- (i) positive or negative effects on their customary rights of use and access to land and natural resources;
- (ii) positive or negative effects on their socioeconomic and cultural integrity;
- (iii) positive or negative effect on their health, education, livelihood, and social security status;
- (iv) impacts that may alter or undermine indigenous knowledge, preclude customary behaviors or undermine customary institutions;
- (v) project will be located in, or pass through, areas of significant indigenous peoples' settlement and/or use; and
- (vi) project proposes to specifically target indigenous peoples in one or more of its main activities; or is anticipated to have significant negative effects on indigenous peoples (Appendix 7²).

In terms of community impacts, the impact area may be considerably broader than the immediate area physically affected by a project. Category A applies to project and its impact area where indigenous peoples maintain distinctive customs or economic activities that may make them particularly vulnerable to hardship. It also applies to project that is likely to adversely affect or disrupt community life. A full-blown IPDP should include specific deliverables budget and schedules.

An IPDF is required for a project if it is financed under sector investment loans, financial intermediary loans, or a credit line or equity investment to a third party, and other ADB-assisted project with multiple sub-projects, which are anticipated to have either positive or negative significant impacts on indigenous peoples but where the nature of the impacts cannot be determined until the sub-projects are prepared or until after the detailed technical/engineering design is completed, or following a process of community consultation.

Other projects that require an IPDF include program, sector development program, and sector loans that are likely to cover an area where indigenous peoples live. An IPDF sets out the indigenous peoples' policy together with the screening and planning procedures, which apply to subprojects, components, or investments that are to be approved during loan implementation. An IPDF provides a strategy to ensure that the requirements of the Policy on Indigenous Peoples are met.

Category B

A proposed project is classified as Category B if it will have limited impacts on indigenous peoples or when there is a risk that the project may not bring the intended benefits to the affected indigenous peoples within a specific plan. Specific action in favor of indigenous peoples is required in order to ensure appropriate benefits and mitigate adverse impact, which action is not necessarily within the framework of a full-blown Indigenous Peoples Development Plan. The favorable action does not require specific deliverables, budget and schedules since it can be embedded in project components or dealt with through the Resettlement Action Plan, the general Community Participatory Plan, or any other appropriate means.

Category C

A project is classified as Category C if it is likely to have very minimal or no adverse or significant impact on indigenous peoples. For this category of project, no IPDP or specific action is required although impact on indigenous peoples still needs to be properly reviewed.

INVOLUNTARY RESETTLEMENT IMPACT CATEGORIZATION

Date: 10-11-2022

A. Instructions
 (i) The project team completes and submits the form to the Environment and Safeguards Division for endorsement by ADB.
 (ii) The classification of a project is a continuing process. If there is a change in the project components or/and site that may result in category change, the Director submits a new form and requests for re-categorization, and endorsement by ADB. The old form is attached for reference.
 (iii) In addition, the project team may propose in the comments section that the project is highly complex and sensitive (HCS), for approval by the ADB. HCS projects are a subset of category A projects that **ADB** deems to be highly risky or contentious or involve serious and multidimensional and generally interrelated potential social and/or environmental impacts.

B. Project Data
 Project No./Project Title: Up gradation of Punjab Local Government Academy (PLGA) Campus at LALAMUSA
 Punjab Intermediate Cities Improvement Investment Program (PICIIP)
 Department/ Division: Local Government and Community Development Department
 Processing Stage: _____
 Modality: _____
 Project Loan Program Loan Financial Intermediary General Corporate Finance
 Sector Loan MFF Emergency Assistance
 Grant Other financing modalities:

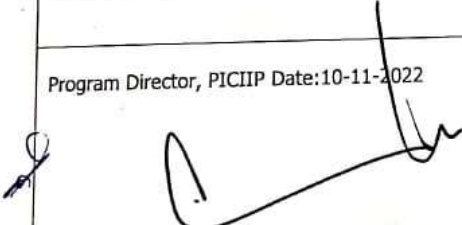
C. Involuntary Resettlement Category
 New Retroactive Financing

• Category A	• Category B	<input checked="" type="checkbox"/> Category C	• Category FI
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D. Comments
 Project Team Comments:
 The Civil works for this project will involve rehabilitation and upgradation of eight existing blocks/buildings. The due diligence performed by the team confirmed that (i) the proposed work will be executed on the land of Local Government & Community Development Department, Punjab; and (ii) detailed designs have been completed by design Consultants Urban Mobility and Development Consultants (UMDS) (JV) and reviewed by the technical scrutiny committee under chairmanship of chief LG&CDD Board and PICIIP Engineering team, based on which no land acquisition or resettlement is expected to be required. It is therefore proposed that the project is classified as category "C" for involuntary resettlement (IR). *Sherif 10/11/22*

E. Approval
Proposed by: _____ **Reviewed by:** _____

Program Director, PICIIP Date: 10-11-2022
 Social Safeguard Specialist,
 ADB Date: _____

 Program Director, PICIIP Date: 10-11-2022	Approved by: ADB • <i>Highly Complex and Sensitive Project</i>
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Involuntary Resettlement Impact Categorization Checklist

Probable Involuntary Resettlement Effects	Yes	No	Not Known	Remarks
Involuntary Acquisition of Land				
1. Will there be land acquisition?		✓		There is no involuntary acquisition required in this project as all the Civil works will be done over the land owned by LG&CDD, Punjab.
2. Is the site for land acquisition known?	✓			
3. Is the ownership status and current usage of land to be acquired known?	✓			
4. Will easement be utilized within an existing Right of Way (ROW)?	✓			
5. Will there be loss of shelter and residential land due to land acquisition?		✓		
6. Will there be loss of agricultural and other productive assets due to land acquisition?		✓		
7. Will there be losses of crops, trees, and fixed assets due to land acquisition?		✓		
8. Will there be loss of businesses or enterprises due to land acquisition?		✓		
9. Will there be loss of income sources and means of livelihoods due to land acquisition?		✓		
Involuntary restrictions on land use or on access to legally designated parks and protected areas				
10. Will people lose access to natural resources, communal facilities and services?		✓		
11. If land use is changed, will it have an adverse impact on social and economic activities?		✓		
12. Will access to land and resources owned communally or by the state be restricted?		✓		
Information on Displaced Persons:				
Any estimate of the likely number of persons that will be displaced by the Project? If yes, approximately how many? _____	[✓]	No	[]	Yes
Are any of them poor, female-heads of households, or vulnerable to poverty risks?	[✓]	No	[]	Yes
Are any displaced persons from indigenous or ethnic minority groups?	[✓]	No	[]	Yes

Annex D Photographic View and Attendance Sheets



Consultation session 1 (Beneficiaries of PLGA, Lala Mousa)



Consultation session 2 (Beneficiaries of PLGA, Lala Mousa)



Consultation session 3 (Beneficiaries of PLGA, Lala Mousa)



Consultation session 4 (Beneficiaries of PLGA, Lala Mousa)



Consultation session 5 (Beneficiaries of PLGA, Lala Mousa)



Consultation session 6 (Beneficiaries of PLGA, Lala Mousa)



Consultation session 7 (Beneficiaries of PLGA, Lala Mousa)



Consultation session 8 (Beneficiaries of PLGA, Lala Mousa)

FROM 05.09.2022 TO 30.09.2022

Attendance Sheet

at Punjab Local Govt. Academy Lalrusa

S.#	Name	Designation	Place of Posting	05.09.2022		06.09.2022		07.09.2022		08.09.2022		09.09.2022	
				8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM
1	Mr. Usman Javed	DO (AS)	District Council, Chakwal										
2	Syed Tarvir Arshad Saadi	DO (AS)	District Council, Rawalpindi										
3	Mr. Altamash Aurangzeb	Director (AS)	Directorate General (BM), LG&CO										
4	Mr. Muhammad Faheem Shehzad	DO (AS)	At the disposal of Secretary, LG&CO South Punjab										
5	Mr. Muhammad Asif	MO (I)	Awaiting posting in PLGB										
6	Hafiz Talat Mehmood	DO (AS)	District Council, T.T. Singh										
7	Mr. Zulqarnain Shah	MO (I)	MC, Kahuta										
8	Mr. Muhammad Asif Raza	MO (I)	MS, Hasilpur										
9	Mr. Ghulam Hanza	DO (AS)	Z.C. Muzaffargarh										
10	Mr. Mujtaba Ahmed	MO (I)	MC, Feroz Datan Khan										
11	Mr. Muhammad Sagheer	MO (I)	MC, Kamala										
12	Mr. Umar Nawaz Khan	MO (I)	MC, T.T. Singh										

Attendance Sheet

at Punjab Local Govt. Academy Lalamusa

S.#	Name	Designation	Place of Posting	12.09.2022		13.09.2022		14.09.2022		15.09.2022		16.09.2022	
				8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM
1	Mr. Usman Javed	DO (AS)	District Council, Chakwal	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
2	Syed Tanvir Arshad Saadi	DO (AS)	District Council, Rawalpindi	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
3	Mr. Altamash Aurangzeb	Director (AS)	Directorate General (DM), LG&CD	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
4	Mr. Muhammad Faheem Shehzad	AO (AS)	At the disposal of Secretary, LG&CD, South Punjab	C/L	C/L	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
5	Mr. Muhammad Asif	MO (I)	Awaiting posting in P.E.S	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
6	Hafiz Talat Mahmood	DO (AS)	District Council, T.T. Singh	[Signature]	[Signature]	C/L	C/L	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
7	Mr. Zulqarnain Shah	MO (I)	MC, Kanusa	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
8	Mr. Muhammad Asif Raza	MO (I)	MS, Hasilpur	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
9	Mr. Ghulam Hamza	DO (AS)	Z.C. Muzaffargarh	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
10	Mr. Mujtaba Ahmed	MO (I)	MC, Pind Dadan Khan	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
11	Mr. Muhammad Sagher	MO (I)	MC, Kamalia	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
12	Mr. Umar Nawaz Khan	MO (I)	MC, T.T. Singh	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]

FROM 05.09.2022 TO 30.09.2022

Attendance Sheet

at Punjab Local Govt. Academy Lalamusa

S.#	Name	Designation	Place of Posting	26.09.2022		27.09.2022		28.09.2022		29.09.2022		30.09.2022	
				8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM
1	Mr. Usman Javed	DO (SS)	District Council, Chakwal	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]		
2	Syed Tanvir Arshad Saadi	DO (SS)	District Council, Rawalpindi	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]		
3	Mr. Altumash Aurangzeb	Director (SS)	Directorate General (BM), LGCD	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]		
4	Mr. Muhammad Faheem Shehzad	ADG (ADM)	At the disposal of Secretary, LGCD South Punjab	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]		
5	Mr. Muhammad Asif	MO (I)	Awaiting posting in PLGB	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]		
6	Hafiz Talat Mehmood	DO (SS)	District Council, T.T. Singh	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]		
7	Mr. Zulqarnain Shah	MO (I)	MC, Kahuta	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]		
8	Mr. Muhammad Asif Raza	MO (I)	MS, Hasolpur	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]		
9	Mr. Ghulam Hamza	DO (SS)	Z.C. Muzaffargarh	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]		
10	Mr. Mujtaba Ahmed	MO (I)	MC, Pind Dadan Khan	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]		
11	Mr. Muhammad Sagher	MO (I)	MC, Kamalia	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]		
12	Mr. Umar Nawaz Khan	MO (I)	MC, T.T. Singh	[Signature]	[Signature]	[Signature]	[Signature]	A	C.L	C.L	C.L	[Signature]	

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FROM 03.10.2022 TO 28.10.2022
Attendance Sheet
 at Punjab Local Govt. Academy Lalamusa



S.#	Name	Designation	Place of Posting	03.10.2022		04.10.2022		05.10.2022		06.10.2022		07.10.2022	
				8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM
1	Muhammad Tayyab Maqsood	MO (Services)	MC, Sakot	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
2	Mr. Zain Ali	MO(I)	Khanewal	Zain	Zain	Zain	Zain	Zain	Zain	Zain	Zain	Zain	Zain
3	Mr. Farukh Abbas	MO(I)	MC, Shahpur Sadar	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
4	Mr. Ali Mehran Khan	DO (S)	District Council, Manwali	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
5	Hafiz Muhammad Waseem	MO (I)	MO(I)	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
6	Muhammad Tahseen Khalid	MO(I)	MC, Sarandari	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
7	Muhammad Usman	MO(I)	MC, Kherian	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
8	Mr. Ashhad Shafique	DO (S)	District Council, Narwal	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
9	Mr. Ghulam Qanber	MO(I)	MC Layyah	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
10	Mr. Nouman Zahid	DO (S)	District Council, Chiniot	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>



FROM 03.10.2022 TO 28.10.2022

Attendance Sheet

at Punjab Local Govt. Academy Lalamusa



#	Name	Designation	Place of Posting	17.10.2022		18.10.2022		19.10.2022		20.10.2022		21.10.2022	
				8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM
1	Muhammad Tayyab Maqsood	MO(Services)	MC, Sialkot									L	L
2	Mr. Zain Ali	MO(I)	Khanewal									L	L
3	Mr. Farrukh Abbas	MO(I)	MC, Shahpur Sadar										
4	Mr. Ali Mehran Khan	DO(AS)	District Council, Manwal										
5	Hafiz Muhammad Waseem	MO(I)	MO(I)										
5	Muhammad Tahseen Khalid	MO(I)	MC, Samundri										
7	Muhammad Usman	MO(I)	MC, Khanan										
8	Mr. Ashhad Shafique	DO(AS)	District Council, Narowal										
9	Mr. Ghulam Qanber	MO(I)	MC, Layyah	L	L								
10	Mr. Nouman Zahid	DO(AS)	District Council, Chisht										



FROM 03.10.2022 TO 28.10.2022
 Attendance Sheet (Field Visit)
 at Punjab Local Govt. Academy Lalamusa



S.#	Name	Designation	Place of Posting	10.10.2022		11.10.2022		12.10.2022		13.10.2022		14.10.2022		Drop Point
				8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	
1	✓ Muhammad Tayyab Maqsood	MO (Services)	MC, Sakat	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	Lalamusa
2	✓ Mr. Zain Ali	MO(I)	Khanewal	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	Lala Lalamusa
3	✓ Mr. Farukh Abbas	MO(I)	MC, Shahpur Sadr	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	Self Cont
4	✓ Mr. Ali Mehran Khan	DO (S)	District Council, Marwal	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	LSB
5	✓ Hafiz Muhammad Waseem	MO (I)	MO(I)	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	PLGA
6	✓ Muhammad Tahseen Khalid	MO(I)	MC, Samundri	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	LSB
7	✓ Muhammad Usman	MO(I)	MC, Khanan	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	PLGA Lalamusa
8	✓ Mr. Ashhad Shafique	DO (S)	District Council, Narwal	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	PLGA
9	✓ Mr. Ghulam Qanber	MO(I)	MC, Layyah	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	PLGA
10	✓ Mr. Nouman Zahid	DO (S)	District Council, Chiniot	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	PLGA

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FROM 03.10.2022 TO 28.10.2022

Attendance Sheet

at Punjab Local Govt. Academy Lalamusa



S.#	Name	Designation	Place of Posting	03.10.2022		04.10.2022		05.10.2022		06.10.2022		07.10.2022	
				8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM
1	Muhammad Tayyab Maqsood	MC (Services)	MC, Saket	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
2	Mr. Zain Ali	MC()	Khanewal	(Zain)	(Zain)	(Zain)	(Zain)	(Zain)	(Zain)	(Zain)	(Zain)	(Zain)	(Zain)
3	Mr. Farukh Abbas	MC()	MC, Shekpur Satar	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
4	Mr. Ali Mehran Khan	DC (BS)	District Council, Manwali	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
5	Hafiz Muhammad Waseem	MC()	MC()	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
6	Muhammad Tahseen Khalid	MC()	MC, Samundar	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
7	Muhammad Usman	MC()	MC, Kherian	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
8	Mr. Ashhad Shafique	DC (BS)	District Council, Narowal	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
9	Mr. Ghulam Qanber	MC()	MC, Layyah	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
10	Mr. Nouman Zahid	DC (BS)	District Council, Chinnat	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]



FROM 03.10.2022 TO 28.10.2022

Attendance Sheet

at Punjab Local Govt. Academy Lalamusa



#	Name	Designation	Place of Posting	17.10.2022		18.10.2022		19.10.2022		20.10.2022		21.10.2022	
				8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM
1	Muhammad Tayyab Maqsood	MO(Services)	MC, Saket									L	L
2	Mr. Zain Ali	MO()	Khanewal							L	L	L	L
3	Mr. Farukh Abbas	MO()	MC, Shahpur Safar										
4	Mr. Ali Mehran Khan	DO(S)	District Council, Miranwali										
5	Hafiz Muhammad Waseem	MO()	MO()										
5	Muhammad Tahseen Khalid	MO()	MC, Samundri										
7	Muhammad Usman	MO()	MC, Kharan										
8	Mr. Ashhad Shafique	DO(S)	District Council, Narwal										
9	Mr. Ghulam Qanber	MO()	MC Layyah	L	L								
10	Mr. Nouman Zahid	DO(S)	District Council, Chinot										



FROM 03.10.2022 TO 28.10.2022
 Attendance Sheet (Field Visit)
 at Punjab Local Govt. Academy Lahore



S.#	Name	Designation	Place of Posting	10.10.2022		11.10.2022		12.10.2022		13.10.2022		14.10.2022		Drop Point
				8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	
1	✓ Muhammad Tayyab Naqsood	MC Services	MC Sakot	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	Lahore
2	✓ Mr. Zair Ali	MOI	Khanewal	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	Lahore
3	✓ Mr. Farrukh Abbas	MOI	MC Shahpur Satar	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	Self Cont
4	✓ Mr. Ali Mehran Khan	DO (S)	District Council, Manwal	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	LSB
5	✓ Hafiz Muhammad Waseem	MOI	MOI	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	PLGA
6	✓ Muhammad Tahseen Khalid	MOI	MC Samundri	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	LSB
7	✓ Muhammad Usman	MOI	MC Khanewal	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	PLGA Lahore
8	✓ Mr. Ashhad Shafique	DO (S)	District Council, Narwal	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	PLGA
9	✓ Mr. Ghulam Qarber	MOI	MC Layyah	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	PLGA
10	✓ Mr. Nouman Zahid	DO (S)	District Council, Dera	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	PLGA



FROM 03.10.2022 TO 28.10.2022
Attendance Sheet
 at Punjab Local Govt. Academy Lalamusa



S.#	Name	Designation	Place of Posting	24.10.2022		25.10.2022		26.10.2022		27.10.2022		28.10.2022	
				8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM
1	Muhammad Tayyab Maqsood	NO(Services)	MC, Sialkot	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
2	Mr. Zain Ali	NO(I)	Kharewal	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
3	Mr. Farrukh Abbas	NO(I)	MC, Shahpur Sadar	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
4	Mr. Ali Mehran Khan	DO(BS)	District Council, Mianwali	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
5	Hafiz Muhammad Waseem	NO(I)	NO(I)	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
6	Muhammad Tahseen Khalid	NO(I)	MC, Samundri	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
7	Muhammad Usman	NO(I)	MC, Kharian	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
8	Mr. Ashhad Shafique	DO(BS)	District Council, Mianwali	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
9	Mr. Ghulam Qanber	NO(I)	MC Layyah	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
10	Mr. Nouman Zahid	DO(BS)	District Council, Chinal	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]

FROM 14.11.2022 TO 18.11.2022

Attendance Sheet

at Punjab Local Govt. Academy Lalamusa

S. #	Name	Place of Posting	Division	14.11.2022	15.11.2022	16.11.2022	17.11.2022	18.11.2022
1	Muhammad Muzamil	Office of Superintending Engineer	PHQ					
2	Ms. Gulshan Naz	Office of Director (CD&T)	PHQ					
3	Mr. Jamshaid Ahmad	Office of Director (A&C)	PHQ					
4	Mr. Aleem Haider	Office of AS (Estt.)	PHQ					
5	Mr. Tanveer Hussain	Office of NAB Punjab	PHQ					
6	Mr. Nabeel Rasool	Office of Assistant Director (Admn-II)	PHQ					
7	Muhammad Ali	Office of Director (CD&T)	PHQ	Absent	Absent	Absent	Absent	Absent
8	Mr. Ghulam Rasool	DDLG Office Sheikhupura	Lahore					
9	Muhammad Shahid Azeem	DDLG Office Kasur	Lahore					
10	Muhammad Afzal	DDLG Office Nankana	Lahore					
11	Muhammad Ashfaq	DLG Office Lahore	Lahore					
12	Muhammad Waqas	JTI Office Lahore	Lahore					

e²

FROM 19.12.2022 TO 30.12.2022

Attendance Sheet

at Punjab Local Govt. Academy Lalamusa

S.#	Name	Designation	Place of Posting	19.12.2022		20.12.2022		21.12.2022		22.12.2022		23.12.2022	
				8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM
1	Mr. Saqlain Raza	Building Inspector	Municipal Committee, Ladoke Private Khan	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
2	Mr. Tabish Shafique	Building Inspector	Municipal Committee, Hura Shah Mulkern	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
3	Mr. Tasneem Tariq	Building Inspector	Municipal Committee, Haroonabad	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
4	Mr. Nauman Ashraf	Building Inspector	Municipal Committee, Marakala	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
5	Mr. Abdur Rehman	Building Inspector	Awaiting posting in P.G.B	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
6	Faisal Riaz	Building Inspector	Municipal Committee, Manwal	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
7	Mr. Moazzan Adeel	Building Inspector	Municipal Committee, Sambral	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
8	Muhammad Luqman	Building Inspector	Municipal Corporation, Sangrha	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
9	Saleem Rizwan	Building Inspector	District Council, Vehari	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
10	Mr. Danial Ahmed	Building Inspector	Municipal Committee, Khewra	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
11	Mr. Mohsin Rafique	Building Inspector	District Council, Jhang	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
12	Muhammad Kashif	Building Inspector	Municipal Committee, Huda	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
13	Mr. Husnain Ahmad	Building Inspector	Municipal Committee, Jhang	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

FROM 16.01.2023 TO 27.01.2023

Attendance Sheet

at Punjab Local Govt Academy Lalansala

S.#	Name	Place of Posting	23.01.2023		24.01.2023		25.01.2023		26.01.2023		27.01.2023	
			8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM	8:50 AM	2:20 PM
1	Muhammad Ahmad	Municipal Committee, Rikrostan Sharif										
2	Muhammad Hamza Faazal	Municipal Corporation, Ferozabad										
3	Muhammad Atif Rashid	Municipal Committee, Broun										
4	Malik Uneeb Ahmad	Municipal Committee, Kharewal										
5	Mr. Tahir Shahzad Azam	Municipal Committee, Malikwal										
6	Mr. Hasnain Haider	Municipal Committee, Wazirabad	—	—								
7	Mr. Ahmad Zohaib	District Council, Rawalpindi										
8	Muhammad Amir Abbas	Municipal Corporation, Ferozabad										
9	Mr. Ali Haider	Municipal Committee, Hasli Laha										
10	Mr. Shahid Abbas	Municipal Committee, Dera										
11	Muhammad Tahir Naeem	Municipal Committee, Kot Momin										
12	Muhammad Ajmal Tahir	District Council, Nankana Sahib										
13	Mr. Saqib Salahudin	Municipal Committee, Ferozabad	—	—								
14	Muhammad Shifa Khan	Municipal Committee, Pir Mahal										

CS CamScanner

Annex E Block-wise Description / Findings

1. This Section describes the main findings of the Due Diligence. No encroachments have been found over the subproject of Upgradation of PLGA at LalaMusa.

A. Administration Block

2. There are total 17 rooms in two adjoining buildings of this block. The Administration Block also have a conference hall. The details of rooms of Administration Block are provided below:
3. Director Block is based upon five (05) rooms
 - a) 1 Director office
 - b) 1 Steno office
 - c) 1 Computer Operator
 - d) 1 Accounts
 - e) 1 Clean & Green room

B. Omar Admin Block

4. There are twelve (12) rooms in this block.



Picture 1 Administration Block

C. Usman Academic Block

5. This section of the building is comprised of five (05) rooms. The details of the rooms is provided below:
 - a) Two (2) Training rooms (21.10x 40.2)
 - b) Two (2) Activity/ FGD rooms (Furniture for 1 FGD room is available) (22x22)
 - c) One (1) Auditorium (25.10x56)
6. 80-person capacity
7. chairs available for 80 persons
8. Roster + stage chairs available



Picture 2 Usman Block

D. Haider Academic Block

9. There are three buildings in this block. The detail of those rooms are provided below:

a) Training Center

There are total 13 rooms in this training center:

- Four (04) training rooms
- Four (04) Activity/ FGD rooms
- One (01) for 5 Training Assistants & RP
- One (01) Admin room
- One (01) Reception Area
- One (01) Kitchen
- One (01) Store

b) R&D center

- Three (03) research rooms
- One (01) Hall

c) E-Library and IT center

- One (01) Librarian room
- One (01) IT in-charge room
- 1 small reading hall

- 1 main hall for E-Library and IT Lab



Picture 3 Haider Academic Block

E. Abbu Bakar Hostel

10. There are total forty four (44) rooms in this block. The detail is provided below:

- a) Thirty-nine (39) for accommodation
- b) Three (03) for kitchen
- c) Two (02) for Common rooms and mess



Picture 4 Abbu Bakar Hall

F. Fatima Jinnah Hostel

11. There are total six (06) rooms in the building.

- a) Four (04) for accommodation (size 15'.10" x 15'.10" with double bed facility)
- b) One (01) for kitchen
- c) One (01) for Common rooms and mess



Picture 5 Fatima Jinnah Hostel

G. Ayesha Ladies Hostel

12. This block was constructed under PICIIP agreement through ADP under government share 130 million. There is total 34 rooms in the building.

- a) Twenty-nine (29) rooms for accommodation (10 rooms with 3 beds and 19 rooms with 2 beds = total 68 beds)
- b) One (01) Common room
- c) One (01) Mess
- d) One (01) Kitchen
- e) One (01) Multipurpose Hall
- f) One (01) hall for gym
- g) One (01) reception area



Picture 6 Ayesha Ladies Hostel

H. Mosque

13. The academy has a mosque having the capacity for eighty (80) persons.