

INVITATION FOR SUBMISSION OF EXPRESSION OF INTEREST (EOI)

Loan 3562-PAK: Punjab Intermediate Cities Improvement Investment Program (PICIIP)
Implementing Agency: District Governments of Sahiwal and Sialkot, Government of Punjab, Islamic Republic of Pakistan

1. The Government of Punjab has received a Loan from Asian Development Bank (ADB). Part of the financing will be used for Capacity Building (CB) Consultant (Firm) financed by the Loan. The Local Government and Community Development (LG&CD) Department of Punjab will be the Executing Agency (EA) while District Governments of Sahiwal and Sialkot will be the Implementation Agency (IA). The PMU has already been established which on behalf of LG&CDD will provide guidance on, and oversight to, the overall implementation and performance of the project.
2. The Project (PICIIP) requires to recruit a **Capacity Building (CB) Consultant** (Firm) to design, develop and implement an academic and institutional/organizational structure for the training and development of local government officials and elected representatives of local governments in Punjab. The Consultant will conduct a detailed situational analysis/TNA to identify and analyze the current training and development systems and institutional arrangements in place for the capacity building of local governments in Punjab, conduct gap analysis based on best practices, expert opinion and existing knowledge of the field, and propose viable solutions. The Consultant will also develop and implement an effective training and capacity development mechanism as well as an institutional/organizational structure most suited to the capacity building needs of the local government system in the province. The Capacity Building (CB) Consultant will be responsible for the Punjab local government capacity building system design, curriculum development, master planning of Punjab Local Government Academy (PLGA), and training the staff of LG&CD Department and elected representatives in the province.
3. The PMU, PICIIP hereby invites EOI from reputed international firms **and/or** in association with national firms. The consultants will be recruited using the Full Technical Proposal procedure based on the **Quality and Cost-Based Selection (QCBS)** method and in accordance with "ADB's Guidelines on the Use of Consultants by ADB and its Borrowers (2013, as amended from time to time)". Preliminary details of the assignment is given in table below:

Expert Input / Person-months for key staff			Expected date of Commencement	Duration of assignment	Method of Procurement	Type of Consultancy
International	National	Total				
64	86	150	1st Quarter-2021	36 Months	QCBS (80:20)	Consultancy firm (International)

The Terms of Reference (TOR) can be downloaded from ADB website (<http://cms.adb.org>).

4. The **Capacity Building (CB) Consultant** will be headed by a **Institutional and Capacity Building Specialist (Team Leader)** and the team will be composed of international and national (key and non-key) experts. The Interested firms should have demonstrated experience in relevant sectors and scope of work involved for the subject assignment. The following short listing criteria shall be used for the evaluation:-

i)	Technical Competence	60 % weightage
ii)	Management Competence	20 % weightage
iii)	Geographical Experience	20 % weightage

5. The EOI must be submitted online via the ADB's Consultant Management System (CMS). The EOI must be submitted using the online template in CMS not later than **19th November 2020**. Access to the online Request for Expression of Interest may be reached through the link to Consultant Services Recruitment Notices (CSRN) available at www.adb.org/site/business-opportunities/operational-procurement/consulting. A firm wishing to submit an EOI must be registered in the CMS. CMS registration is accessible at <http://cms.adb.org>. Any proposed associate firms, sub consultants, or joint venture partners must also be registered in CMS. Any firm encountering technical problems in accessing CMS should request assistance by email to cmshelp@adb.org.

Program Director

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