

INVITATION FOR SUBMISSION OF EXPRESSION OF INTEREST (EOI)

Loan 3562-PAK: Punjab Intermediate Cities Improvement Investment Program (PICIIP) Implementing Agency: District Governments of Sahiwal and Sialkot, Government of Punjab, Islamic Republic of Pakistan

1. The Government of Punjab has received a Loan from Asian Development Bank (ADB). Part of the financing will be used for Audit & Finance (A&F) Consultant financed by the Loan. The Local Government and Community Development (LG&CD) Department of Punjab will be the Executing Agency (EA) while District Governments of Sahiwal and Sialkot will be the Implementation Agency (IA). The PMU has already been established which on behalf of LG&CDD will provide guidance on, and oversight to, the overall implementation and performance of the project.
2. The PMU requires to recruit an **Audit & Finance Consultant (Firm)** to design, develop and implement the internal controls, audit plans, procedures, compliance requirements and reporting mechanisms. The Consultant will conduct a detailed risk assessment and gap analysis of Project financial management and internal control system. The Consultant will ensure adherence to ADB guidelines and regulatory requirements of Government of Punjab, for the purpose outlined above. The Audit & Finance Consultant shall develop an internal control structure in accordance with international standards to ensure the adequacy of the controls related to the effective financial management of the Project funds. The Audit & Finance Consultant shall carry out its responsibilities in accordance with professional standards including those issued by International Federation of Accountants (IFAC).
3. The PMU, PICIIP hereby invites EOI from reputed national firms. The consultants will be recruited using the Biodata Technical Proposal procedure based on the **Quality and Cost-Based Selection (QCBS)** method and in accordance with "ADB's Guidelines on the Use of Consultants by ADB and its Borrowers (2013, as amended from time to time)". Preliminary details of the assignment is given in table below:

Expert Input / Person-months for key staff		Expected date of Commencement	Duration of assignment	Method of Procurement	Type of Consultancy
National	Total				
37	37	1 st Quarter-2021	36 Months	QCBS (80:20)	Consultancy firm (National)

The Terms of Reference (TOR) can be downloaded from ADB website (<http://cms.adb.org>).

4. The **Audit & Finance Consultant (Firm)** will be headed by a **Chartered Accountant (Team Leader)** and the team will be composed of national (key and non-key) experts. The Interested firms should have demonstrated experience in relevant sectors and scope of work involved for the subject assignment. The following short listing criteria shall be used for the evaluation:-

i)	Technical Competence	60 % weightage
ii)	Management Competence	20 % weightage
iii)	Geographical Experience	20 % weightage

5. The EOI must be submitted online via the ADB's Consultant Management System (CMS). The EOI must be submitted using the online template in CMS not later than **17th November 2020**. Access to the online Request for Expression of Interest may be reached through the link to Consultant Services Recruitment Notices (CSRN) available at www.adb.org/site/business-opportunities/operational-procurement/consulting. A firm wishing to submit an EOI must be registered in the CMS. CMS registration is accessible at <http://cms.adb.org>. Any proposed associate firms, sub consultants, or joint venture partners must also be registered in CMS. Any firm encountering technical problems in accessing CMS should request assistance by email to cmshelp@adb.org.

Program Director

Program Management Unit

Punjab Intermediate Cities Improvement Investment Program

Local Government & Community Development Department, Punjab

Address: 40/ B-1, M.M Alam Road Gulberg III, Lahore, Pakistan

Telephone: +92 42 99268484

Fax: +92 42 99268483

E-mail: pmu.piciip@punjab.gov.pk

Website: piciip.gop.pk